

Preparing for the Workshop

What To Do	What To Bring
<p>If you are new to your role, take the National Committees courses on https://.courses.alliancelearning.ca</p>	<p>Your committee’s current mission/mandate (and operating guidelines if you have them) from your Committee page on https://www.cusw.ca/committees.</p>
<p>Have a meeting with your committee(s) to:</p> <ol style="list-style-type: none"> 1. Review your current mandate from the cusw.ca website, and have initial discussions – is this still accurate? 2. Identify where you need to be spending your time during the working portions of the days 3. Identify which other committees you need to work with to accomplish your goals 	<p>Your committee’s current Business Plan or documents you are using to guide your planning efforts. This would include your last budget, meeting minutes, action items, future schedules, etc.</p> <p>A laptop or iPad – ideally everyone has one to bring, and if not, at minimum, the Committee Chair should have one. You will be using it to practice accessing and editing your committee portal.</p>
<p>For committee members who are not able to attend the session, please consider having them join your committee working sessions via zoom on Day 2 to help participate as needed.</p>	<p>The August 2022 Workshop Binder – if you have one. You will receive a new one, however you may have had notes and action plans you should have with you.</p>
	<p>If you are zooming in other committee members, consider bringing headphones</p>
	<p>A mindset for learning and readiness to collaborate with your fellow National Committee Members</p>